

**Tillamook High School Handbook 2019-2020**  
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Tillamook High School  
2605 12<sup>th</sup> Street  
Tillamook, OR 97141  
tel: 503.842.2566  
[www.tillamookhigh.com](http://www.tillamookhigh.com)

# Welcome to Tillamook High School!

It's a great day to be a Cheesemaker!

Welcome to the Mook Family! Welcome to over 115 years of history and legacy and to one of the best high schools on the Oregon coast! Your decision to earn your education at Tillamook High School will open up doors for your future and equip you with the skills necessary to positively impact your community and the changing world around you.

I am honored and humbled to be joining the Mook family this year. I understand that with change comes uncertainty, and I hope that as I get to know each of you throughout the year, some of those anxieties come to pass. I take the responsibility of leading the THS family with great seriousness and look forward to cultivating our students to grow socially, emotionally, and academically every year.

For the upcoming year, we encourage you to embrace **MOOK POWER**. Cheesemakers demonstrate **MOOK POWER** in the following ways:

- Pride**- Represent yourself and your school positively at all times!
- Ownership**- Always act with integrity and make choices that benefits others and yourself!
- Work Ethic**- Finish what you start whether it be in the classroom, stage, or field of play!
- Embrace your Community**- Honor and respect each person's contributions to our school!
- Respect**- Earn it and give it to others.

We also encourage your to take advantage of the many opportunities Tillamook High School has to offer. We are excited to build upon the successes of previous years and continue our positive influence in the community. We offer a wide-range of Honors, Advanced Placement, and Dual Credit courses each trimester. We also offer a variety of athletic teams, clubs, activities, and work-related experiences. It is our hope that these opportunities develop student's passion and motivation to learn in order to become dynamic citizens that strengthen their community. Working in partnership is the key to success and we look forward to doing so with you along this journey!

It's a Great Day to Be a Cheesemaker!

Best wishes,

- Christy Hartford**, Principal
- Jesse Johnson**, Assistant Principal
- Rachelle Metcalfe**, Activities Director
- Lonnie Eggert**, Athletic Director and Dean of Students



## Student Government

### 2019-2020 Class Officers

#### Seniors

- President.....Lilly Weber
- Vice President.....Ethan West
- Secretary.....Natalee Dentel
- Treasurer.....Kobe Braxling
- Advisor.....Shelley Hurliman

#### Juniors

- President.....Nessa Hurliman
- Vice President.....Gilberto Briseno
- Secretary.....Hannah Hunt
- Treasurer.....Jack Giannechini
- Advisor.....Chris Beeman

### 2019-2020 Student Body Officers

- President.....Kellen Shelley
- Vice President.....Quintin Metcalfe
- Secretary.....McKeon Moser
- Treasurer.....Katie Javadi
- Communications.....Keeding Lewis

#### Sophomores

- President.....Yin Yin Tan
- Vice President.....Chloe Gingerich
- Secretary.....Nevaeh Lopes
- Treasurer.....Dillon Stein
- Advisor.....TBA

#### Freshmen

- Elections will be held in September
- Advisor.....TBA

## Bell Schedules 2019-2020

Monday Late Start		Tuesday - Wednesday & Friday	
Period 1	9:00-9:55	Period 1	8:00-9:00
Period 2	9:59-10:54	Period 2	9:04-10:04
Period 3	10:58-11:53	Cheese Block	10:08-10:34
Lunch	11:53-12:23	Period 3	10:38-11:38
Period 4	12:27-1:22	Lunch	11:38-12:08
Period 5	1:26-2:21	Period 4	12:12-1:12
Period 6	2:25-3:20	Period 5	1:16-2:16
		Period 6	2:20-3:20

Thursday		CIS Work Day	
Period 1	8:00-8:57	Period 1	8:00-8:55
Period 2	9:01-9:58	Period 2	8:59-9:54
Interventions	10:02-10:46	CIS Work	9:58-10:54
Period 3	10:50-11:47	Period 3	10:58-11:53
Lunch	11:47-12:17	Lunch	11:53-12:23
Period 4	12:21-1:18	Period 4	12:27-1:22
Period 5	1:22-2:19	Period 5	1:26-2:21
Period 6	2:23-3:20	Period 6	2:25-3:20

Morning Assembly		Afternoon Assembly	
Period 1	8:00-9:00	Period 1	8:00-9:00
Period 2	9:04-10:04	Period 2	9:04-10:04
Assembly	10:04-10:34	Period 3	10:08-11:08
Period 3	10:38-11:38	Lunch	11:08-11:38
Lunch	11:38-12:08	Period 4	11:42-12:42
Period 4	12:12-1:12	Period 5	12:46-1:46
Period 5	1:16-2:16	Assembly	1:46-2:16
Period 6	2:20-3:20	Period 6	2:20-3:20

“Start where you are.  
Use what you have.  
Do what you can.”

Arthur Ashe

<b>Tillamook High School Staff</b>			<b>tel: 503.842.2566.ext</b>
<b>Administration/Counseling/Activities/Athletics Staff</b>			<b>ext.</b>
Christy Hartford	Principal	hartfordc@tillamook.k12.or.us	2010
Jesse Johnson	Assistant Principal	johnsonj@tillamook.k12.or.us	2015
Lonnie Eggert	Dean of Students/Athletic Dir.	eggertl@tillamook.k12.or.us	
Randi Walker	Administrative Secretary	walkerr@tillamook.k12.or.us	2205
Aimee Gobel	Main Office Secretary	gobela@tillamook.k12.or.us	2215
Allison Meyers	Assistant Principal Secretary	meyersa@tillamook.k12.or.us	2220
Shelley Hurliman	Attendance Secretary	hurlimans@tillamook.k12.or.us	2225
Rex Metcalfe	Campus Connections	metcalfer@tillamook.k12.or.us	2040
Chris Beeman	Counselor	beemanc@tillamook.k12.or.us	2175
Lori Rhodes	Counselor	rhodesl@tillamook.k12.or.us	2170
Elizabeth Shelley	Career and College Coordinator	shelleye@tillamook.k12.or.us	2230
Lee Peterson	Counseling Secretary	leep@tillamook.k12.or.us	2210
Kelly Hoodenpyl	Scholarships/Service Learning	hoodenpylk@tillamook.k12.or.us	2320
Rachelle Metcalfe	Activities Director	metcalfer@tillamook.k12.or.us	2345
Melanie McCune	Athletic Secretary/Special Ed	mccunem@tillamook.k12.or.us	2325
Nick Troxel	School Resource Officer	troxeln@tillamook.k12.or.us	
<b>Teaching Staff</b>			<b>ext.</b>
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Robert Lee	Music/Band	leer@tillamook.k12.or.us	2030
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Hillary Pohl	Language Arts	pohlh@tillamook.k12.or.us	2340
Nathan Radcliffe	Math/CTE	nathanr@tillamook.k12.or.us	2075

Teaching Staff Continued			ext.
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Slade Sabora	Science	saboras@tillamook.k12.or.us	2095
Amy Schmid	Natural Resources	schmida@tillamook.k12.or.us	2240
Julie Schneidecker	Special Education	schneideckerj@tillamook.k12.or.us	2185
Dan Seaholm	Physical Education	seaholmd@tillamook.k12.or.us	2045
Matt Strang	Math	strangm@tillamook.k12.or.us	2400
Cassie Thiemens	E.L.L.	thiemensc@tillamook.k12.or.us	2025
Cynthia Tuel	Special Education	tuelc@tillamook.k12.or.us	2290
Evelyn Wilson	Language Arts	evelynw@tillamook.k12.or.us	2090

## Student Activities and Services

### Academic Eligibility for Extra-Curricular Activities\*

#### \*Athletics, Clubs, Music, Activities

##### OSAA Rules

Eligible students must be enrolled in and pass five or more classes the previous trimester to participate in athletics and/or activities for the duration of the current trimester. They must be enrolled in at least six classes in the current trimester in which they are participating. A student that has not passed five classes out of six in the previous trimester may attend summer school in order to make up deficient credits.

##### During the sports season or activity time:

All Tillamook High School students will have grade checks each week to determine their academic standing.

The first three weeks of each trimester will be a probationary period in which grades will be checked and students, teachers, and coaches will be notified of students who are academically at risk. Students participating in OSAA sanctioned activities that have a single "F" (letter grade, not percentage) will continue to be able to participate in practices and in games (including away games) while they work to improve their grades. Student-athletes who are failing more than one class after Monday, 3<sup>rd</sup> period will be considered ineligible for the remainder of the week. Students may still practice but may not participate in competition until such time they are not failing more than one class.

*Note: Special circumstances will be considered in rare instances and reviewed by high school administration.*

#### Athletic Participation Fees

Research shows that students who are involved in activities have better grades, higher graduation rates and are more well-rounded students and citizens. The District believes that the revenue lost with the elimination of pay-to-play fees, will be a small price to pay for greater participation, and greater success in school. For this reason, TSD9 chooses not to charge participation fees.

**All school athletic gear and equipment from a sport must be returned by the student before they may participate in the next sport.**

#### Animals in the School

Permission is to be obtained from the Principal before animals are brought into the school. Animals may not be transported on a school bus. Animals must be adequately housed and cared for in secure cages. Only the teacher or students designated by the teacher are to handle the animals. Animals serving the disabled would be an exception to this policy.

## Announcements

Daily announcements are the best way for parents and students to keep informed about activities, events and important information. We post them to the school's web page ([www.tillamookhigh.com](http://www.tillamookhigh.com)) and they are read to students during their Cheeseblock time or over the schools public address system. Parents/ students can sign up to receive daily announcements via their email address by contacting 503-842-2566 ext. 2215. Announcements are translated into Spanish by students. The public address system will be used for urgent bulletins that cannot be handled in any other way.

## Attendance

842-2566, ext. 3, for the Attendance Office

Regular attendance in school is required of all students by Oregon Law until graduation or until the student reaches eighteen years of age. **If a student is absent from school for three days or more**, parents may call and the school will provide assistance with homework needs. Also, many THS teachers have blogs and websites that students can access at any time. A call may be made to the school in the morning requesting assignments which may be picked up after 3:30 p.m. If a student will be absent for more than 10 consecutive days, arrangements must be made through the counseling center in order to ensure the student does not get dropped from school. Options for keeping up with work include placement at Wilson River School. A tutor may also be requested, but such requests must be accompanied by a doctor's verification and documentation.

The State of Oregon requires that the school send a Compulsory Attendance Letter after three (3) days of absences. The district is also required by law to drop a student after ten (10) consecutive days of absences. Students who are dropped by the school for non-attendance will be required to re-enroll when returning to school. Students under the age of 18 will be reported to the local authorities, juvenile department, and to the superintendent for a hearing and possibly a citation for non-attendance. Students who are 18-years-of-age and over are still accountable the Tillamook High School's attendance policy.

### Excused Absences:

#### 1. Attendance is excused for the following:

- a. Illness of student (After 5 days of absence due to illness, a student may be required to present a medical note)
- b. Emergency situations that require a student's absence, if not excessive.
- c. Field trips and school-approved activities.
- d. Medical and dental appointments.

#### 2. Procedure for an absence:

- a. We expect that parents call and notify the school (842-2566, ext. 3, for the Attendance Office) before 8:00 a.m. on the day of their child's absence.
- b. If a call is not made, the student needs to bring a note from home **within two days** stating a reason for the absence, signed by the parent/ guardian and dated. If the Attendance Office has not received a note or phone call within two days, the absence will be counted unexcused.
- c. Missed work is required to be made up and is the student's responsibility to contact teachers about their assignments. Student's will be given one day for each day missed to make up assignments.

"Your Education is a dress rehearsal  
for a life that is yours to lead."

Nora Ephron

## Unexcused Absences

An unexcused absence is defined as a student's absence from class/school which is known and/or approved by parents or legal guardian but which cannot be classified as excused under definition of "excused absence" under ORS 339.065 or Tillamook School District #9 policies as listed under "Excused Absences."

Students who have more than two unexcused absences per month will be referred to the Attendance Team. Based on the needs of the student and the recommendation of the team the following interventions may be implemented:

- Parent student conference with administrator
- Attendance contract
- Lunch detention
- In-school suspension
- Out of school suspension

Students found skipping will be placed in (ISS) in-school suspension for the remainder of the day.

## Tardy Policy

Being on time to class and ready to learn when the tardy bell rings is an essential element to being academically successful. Every student is expected to be on time to every class, every day. A student will be marked tardy if he/she is not in the classroom when the tardy bell rings. A parent must contact the attendance office to excuse a tardy. The following interventions have been designed to prohibit habitual tardiness:

1. Many teachers have their own tardy policies and will give consequences of their own to students. If a student does not serve the consequences which the teacher assigned them, the student should be referred to the Dean and will then be assigned a consequence.
2. If a student has five tardies in one class, the teacher has the option to refer the student to the Dean and that student will then be assigned a consequence including demerits, restricted lunch and in-school suspension. If the student does not attend the assigned consequence, the student will be suspended.
3. If the student accumulates five additional tardies in a class, the teacher has the option to again refer the student to the Dean and will then repeat the assigned consequence.

## Students Leaving School

ALL students (after arriving), **REGARDLESS OF AGE**, must do the following before leaving school:

1. Check out at the attendance office and have proper clearance with the secretary.
2. Have made a pre-arranged absence with the attendance office and sign out properly.
3. Be personally checked out by the legal parent/guardian(s).
4. If ill, check out of the attendance office with parent/guardian contact.

If the student is not on campus (is on release, leaves campus during lunch, or has no class scheduled), and does not plan on returning to school, the parent/guardian must call the attendance office immediately.

## Open/Closed Campus

The campus is only open during the lunch period. At all other times during the school day the campus is closed and students must be checked in and out of school by parents. Students returning late from lunch will not be excused.

## Absences and Activities

**Students must be in attendance at school at least one-half day if they wish to practice, play, or participate in any activity, performance, or game.** Students who have been absent for the entire day may not practice for, nor participate in any activity, performance, or game unless pre-excused.

## Automobiles

If you drive a motor vehicle to school, you may be granted the privilege to park in an approved area if you do the following:

1. Pay the required school fee of \$10 per year for a parking pass and fill out the necessary registration paperwork. Passes may be purchased in the Main Office. The \$10 fee covers all vehicles. Vehicles will be ticketed if they do not have a visible parking pass .
2. All students are to park in the student parking lots north of 12th street. The west parking lot, rear parking lot, and the “turn-around” on 12th street are off limits to student parking. Students found parking in those areas will be ticketed. Vehicles should occupy one parking space. Vehicles occupying two or more spaces will be ticketed. Additionally students block parking other students vehicles or parking in an unmarked spot will be ticketed.
3. The parking lot is public property, which is under the control of the school. Vehicles on property of Tillamook High School (Tillamook School District) will not be used to transport or store contraband of any kind, nor will they violate any Oregon Traffic Control laws. Tillamook School District/Tillamook High School reserves the right for the principal/designee to search the vehicle on School District property upon reasonable suspicion that illegal, prohibited, harmful items or substances, or stolen property may be concealed therein. Refusal to cooperate with the request to search a vehicle shall result in the revocation of the parking permit for two (2) years from the date of refusal. Any violation of the above may result in the loss of parking privileges.
4. Tillamook School District/Tillamook High School is NOT responsible or liable for any damage to any vehicle or the contents within it.

## Clubs and Organizations

Organizations shall be directly under and a part of the student body and derive their power and privileges therefrom. Any group of students wishing to form a group organization must submit their plan and desire to the high school principal. If it receives the principal’s endorsement, it will then be submitted to the student council for final consideration and charter.

The charter shall specify all power and privileges, but shall be revoked by the student council when the organization ceases to function acceptably. Before a club may become chartered it must present a proposed constitution and have secured a member of the faculty as sponsor. If the requirements are in order, charter will be granted by the council.

**ALPHA SIGMA ZETA (Science Club)**— Represents high school students with a common interest in science. It is dedicated to the advancement and support of the sciences throughout the school district. Members help on field trips, make classroom presentations and organize activities at various grade levels. Members are encouraged to participate in original research enhancing their ability to obtain scholarships. Club activities include weekly discussion groups, extracurricular activities such as kayaking, biking, climbing, extended field trips and visits to science-oriented presentations.

**Advisor: Slade Sabora**

**COMMUNITY 101**—A program of the Oregon Community Foundation that gives students the opportunity to get involved in our local community through grantmaking and volunteering. **Advisor: Debbie Klumph**

**DRAMA**—Students produce and participate in an occasional play and musical.

**Advisor: Andrew Bergh and Bobi Bergh**

**FFA**—Open to all students. This club has an agricultural focus coupled with speaking contests and dairy judging. Promotes leadership and citizenship.

**Advisor: Brooklyn Bush**

**FRIENDS OF YEARBOOK CLUB** — The goal of this club is to allow people who are unable to participate in the yearbook class period to be able to learn how to take better photos, and possibly have them featured in the school’s yearbook. **Advisor: Donald Gillham**



**HOSA**— An international student organization recognized by the U.S. Department of Education and the Health Science Education (HSE) Division of ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. **Advisor: Anna Kleeman**

**KEY CLUB**—A service organization for high school students sponsored by the local Kiwanis Club, composed of the leading business and professional people of the community. The club's aim is the development of initiative, service to the community, leadership, and good citizenship. **Advisor: Debbie Klumph**

**PEER MEDIATION**—Students are trained to mentor peers in resolving conflicts. **Advisor: Allison Meyers**

**PHILOKALONS (THE NATIONAL HONOR SOCIETY)**—Top outstanding juniors and seniors who exemplify the traits of leadership, scholarship, character and service will be invited to apply to Philokalons. All students with a GPA of 3.50 or better are candidates for Philokalons. **Advisor: Wil Duncan & Samantha Hebard**

**SPEECH & DEBATE**—Open to all students; provides an opportunity to learn, to speak, to travel, to meet new friends, to earn scholarships, and to have fun. Debate, interpretation, extemporaneous speaking, after dinner speaking, and radio are a few speech types used each year. **Advisor: Ben Knobel & Denise Harrington**

**STUDENT COUNCIL**—Your Student Council serves as a training experience for both leaders and followers, promotes student activities, gives students a share in the management of the school, develops high ideals of personal conduct, interests students in school affairs, and helps solve problems that may arise. Members of the Council are your representatives and have direct access to the school administration. **Advisor: Rachelle Metcalfe**

**TRI-M (Modern Music Masters) MUSIC HONOR SOCIETY**—Dedicated to the recognition of exceptional music students that meet music, academic, leadership, and character criteria. **Advisor: Andrew Bergh**

## **Dances**

To encourage an atmosphere that is acceptable to the majority of students, parents, and school officials, you are reminded of the following regulations:

1. **Student Body Cards are required for admittance to all dances.**
2. School rules concerning general conduct, appropriate physical contact while dancing and use of controlled substances, shall be enforced at all times.
3. Those desiring to attend dances must arrive within one-half hour after starting time of dance or admission may be refused.
4. Students may leave the dance at any time; however, they may not re-enter.
5. Dances will last no later than 11:00 p.m.
6. Tillamook High students enrolled at the time of the event may obtain guest passes for all dances under the following conditions:
  - a. They may be issued for currently enrolled high school students from other schools or high school graduates.
  - b. Should need for discipline arise involving a guest, the student obtaining the pass will be held responsible. They shall be suspended from school pending a hearing to determine final disposition.
  - c. Guests must be under the age of 21. Photo ID with the date of birth is required.
7. Reasonable game attire is acceptable for after-game dances. Dressy attire will be required at the Winter Formal and Jr.-Sr. Prom.
8. Each student will be required to submit to a breathalyzer test before entering a dance.

**“A well-educated mind will  
always have more questions than answers.”**

Helen Keller

## Fees

- **Yearly Basic Student Fee (all students):** \$25.00
- **Yearly Parking Pass:** \$10
- **PE Shirt (required for freshmen):** \$10
- **Advanced Placement Literature Course Book Fee:** \$50.00

\*At the beginning of each school year, **all students are required to pay the Basic Student Fee and will be issued a Student Body Card.** This fee provides free admission to all regular home games, serves as ID for dances and activities, participation in Mook Power events and ASB activities, student-driven projects and assemblies.

## Fire and Emergency Drills

Fire drills are held at least once a month in cooperation with the building safety officer, administration, and the local fire department to insure students will know what to do if such an emergency should arise. When the alarm goes off, students are to calmly follow the directions of the teacher and exit through the designated fire exits so that they are at least fifty feet from the building. Do not block or interfere with any emergency vehicles in the area.

## Food Pantry

In partnership with Oregon Food Bank, THS has a food pantry that is open to all students and their families, regardless of income. Located in room 3, off the cafeteria, our pantry is open Tuesdays from 3 p.m. - 4 p.m. while school is in session and on an every other week basis in the summer months. The pantry is also available in emergency situations. Please see the main office for access.

## Food Service Program

A meal account for students paying full or reduced price for meals may be established with the district. Junior high and high school students are not allowed to charge meals. It is the parent's responsibility to provide the district with a forwarding address within 30 days of their student's withdrawal to allow for reimbursement of positive balances. Parents need to contact **Laura Brown at the District Office at 503.842.414 ext. 1095** to get positive balance refunds. If a positive balance exists, and no contact from the parent has been made within 30 days of the student's withdrawal, Tillamook School District #9 has the authority to retain the funds from the student's account. All negative balances must be paid at the time of the student's withdrawal from the school district.

### Meal Prices

#### Students

Breakfast:	\$1.30 (full price)	\$0.00 (reduced price)
Lunch:	\$3.35 (full price)	\$0.00 (reduced price)

#### Adults

Breakfast:	\$2.30	Lunch:	\$3.75
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**Ala Carte/Entree:** \$2.00      **Milk Only:** .50

## Lunchtime Expectations

Students are expected to demonstrate MOOK Power while eating lunch.

The following courtesies should be kept in mind:

1. Stay in line in the order in which you arrive (no cutting);
2. Students eating hot or cold lunches may eat in hallways but **NOT** on any carpeted area.
3. All trash should be placed in trash cans and tables left clean;
4. Students that do not demonstrate MOOK Power will be referred to the Dean's office and may be restricted from the cafeteria to serve lunch detentions.

## Grading System, Credit Requirements and Report Cards

The evaluation of student achievement is one of the important functions of the teacher. The accepted marking system is as follows:

A - Excellent B - Good C - Average D - Poor F - Failure

**Incompletes are no longer an option.** If a student cannot finish a course due to an illness, emergency, or a prearrangement, or if the student has not been able to complete his/her assignments and the **teacher is allowing** the student to finish a course "after" the term is over, at the grading period the student will receive the current grade they are due. Make-up work is the complete responsibility of the student. When all coursework is completed to the teacher's satisfaction and their final grade changes, the grade will be changed by the teacher using the grade change/add form, available in the counseling center.

Students receiving lower than a C in Algebra 1A and/or Algebra 1B will receive elective credit and will need to repeat the course to meet standards.

Students who serve as Teacher Assistants (TA's) or Peer Tutors will be given a Pass or Fail for each grading period.

Work Experience and Teacher Assistant positions are available to **juniors and seniors, only**. These students are allowed **2 work experience periods per trimester** and **1 teacher assistant position per trimester only**.

Release periods are **not** allowed.

Library study periods are available for students who are scheduled into a "0" period, or for students who finish an alternative assessment class mid-trimester.

Students may not take an ORVED core class in place of a THS core class without administrator approval.

### Weighted Grades

Tillamook High School students taking honors classes, AP classes, and/or 100-level or higher college credit courses are rewarded for their efforts. Students taking the aforementioned honors classes will earn 5.0 points for an A, 4.0 points for a B, 3.0 points for a C, 2.0 points for a D, and zero points for an F.

### Withdrawal from Dual Credit Courses

Students with a grade of lower than a C, who wish to withdraw from the college portion of a THS dual credit course, must complete the following requirements:

1. Adhere to TBCC's withdrawal dates. (Process must be complete by term withdrawal date.)
2. Complete the THS withdrawal form. See your counselor for this form.  
**This process cannot continue without this step being completed.**
3. Return THS withdrawal form to your counselor.
4. Complete TBCC withdrawal form. See your teacher for this form.
5. Return TBCC withdrawal form to Student Services at TBCC.

Once forms are completed, your high school transcript will be adjusted to reflect this change. At trimester end, your transcript will not show that you earned college credit for this course.

Please note, withdrawal can affect your future financial aid status.

### Unit of Credit Requirements-Diploma

#### Required Core Classes

	<u>Class of: 2020/21/22/23</u>
Language Arts	4
Mathematics	3
Science	3
Social Studies	3
Health Education	1
Physical Education	1
Fine Arts/Second Language/Career/Technical Ed	3
<b>Total Core Requirements</b>	<b>18</b>
Service Learning Project	.5
Electives	7.5
<b>TOTAL CREDIT REQUIREMENTS</b>	<b>26</b>

- To graduate, students in the class of 2020, 2021, 2022 and 2023 must pass the Smarter Balanced Proficiency Test in reading, writing and math, or pass an alternate reading, writing and math assessment/work sample.

### Total Core Requirements

Grad Year	Req. Core Credits	Req. Elective Credits Plus Service Learning Project	Total Credits for Grad
2020-2023	18	8	26

**Note: These requirements could change during the school year, pending board approval.**

- Students are required to be scheduled into five (5) classes per trimester if they are in an OSAA activity.
- Students going on to most colleges will need two years of a second language, plus a grade of C or above in all college prep classes.

### Yearly Requirements

Freshman	Sophomores	Juniors	Seniors
English	English	English	English
Math	Math	Math*	Math*
.5 PE	Biology	Science*	Econ/Gov
Physical Science	World Studies	Fine Arts*	Fine Arts*
Fine Arts	Fine Arts	US Studies	Science*
.5 Health	.5 PE	.5 Health	Service Learning Proj.**
.5 Discovery		Personal Finance	

\* Required for students who have yet to receive their 3 science, 3 fine arts & 3 math credits.

\*\*Required Senior year.

**It is the intention of THS that every student graduate with at least one college credit. The THS registration booklet lists which high school courses are dual credit. Please be thoughtful as you choose classes, so this requirement is met. If a dual credit course has not been taken by senior year, your counselor will either help you schedule one or will schedule one for you.**

### Credit By Proficiency (CBP)

CBP offers students the opportunity to earn graduation credit by demonstrating proficiency in Oregon State Content Standards and Essential Learning Skills. CPB applies to experiences previously referred to as alternative experiences – such as extended travel, summer experiences, internships, community music, dance, or art, etc. CBP also applies to opportunities previously referred to as independent study, advanced performance demonstrations, presentations, portfolios, completed projects, products produced, etc. The teacher and student work together to determine a plan for supervision, facilitation of the experience, and the means for assessment. The teacher determines proficiency and sufficiency of standards required. The process is as follows:

#### To Earn Credit:

The student participates in a dialog with a supervising teacher during which:

1. Understanding of identified content and performance standards, and
2. Evaluation criteria pertaining to the specific credit for proficiency course are established

The student completes and submits an application or plan as per district policy indicating (1) parent/guardian approval, (2) standards to be assessed, (3) action plan, and (4) evaluation format.

The student application is approved as per district policy by completing CBP agreement form.

The student submits a collection of evidence providing proof of proficiency and sufficiency.

The student earns credit through demonstration of gained knowledge and skills, and reflection on his/her learning.

**Note: Students must apply for credit by proficiency prior to the experience. Students may not receive credit more than once for the same experience. The CBP plan may qualify for a career related experience or an extended application with additional requirements met.**

## **Early Graduation**

In rare circumstances, students may apply for early graduation. Please see your counselor for the process details. Early grads must be approved before the end of their Sophomore year and will be reevaluated on a yearly basis. Early graduate status can be revoked at any time if students are not fulfilling plan details. Early graduates cannot be valedictorian or salutatorian.

Early graduates must complete Smarter Balanced testing with best efforts or early graduation plan will be revoked.

## **Foreign Exchange**

THS encourages foreign exchange experiences. An opportunity to study and travel for a school year benefits the student and all who know the student. Please see your counselor for process details.

## **Graduation and Graduation Exercises\***

In order for an individual student to participate in the Tillamook High School graduation ceremony, he/she must have completed the following requirements (Board Policy IKFB):

1. The student must have passed all statewide assessment tests as required by the State of Oregon and Tillamook School District No 9.
2. Students must meet all Unit of Credit Requirements as stated by the State of Oregon and the Tillamook School District No 9.
3. Students must have satisfactorily completed all requirements for the Service Learning Project as required by Tillamook School District No 9.
4. Students must meet all required attendance programs from the State of Oregon and Tillamook School District No 9.
5. Students must complete all check-out procedures and meet all time lines as outlined by Tillamook High School No 9.
6. A foreign exchange student may participate (and receive an Alternate Certificate) by meeting requirements established by the Tillamook High School building administration and counseling staff.
7. A transfer student may participate based upon evaluation of their transcript by the counseling department and a recommendation of the building administration.

\*The last day for a senior to turn in course work for credit, and be eligible to participate in the graduation ceremony, is **Senior Checkout Day, by the end of the school day at 4:00 p.m.**

In addition, in order to be eligible to participate in the graduation ceremony, **final grades** in any online course, including or equivalent to ORVED, Odyssey Ware, etc. must be turned in by 4:00 p.m. on Senior Checkout Day.

Seniors may not fulfill graduation requirements by taking TBCC courses during third trimester of their senior year.

**Students have until the end of Senior Checkout Day to address outstanding balances. All fines and fees must be paid in full or arrangements made for payment prior to graduation. Tickets for graduation and diplomas of students with outstanding fines and fees will be held, and students will not be eligible to participate in graduation exercises.**

## **Valedictorian and Salutatorian**

Valedictorian and Salutatorian designation is determined at the end of trimester 1 of the student's senior year. In order to be considered for valedictorian or salutatorian designation, the student **MUST** be enrolled at the beginning of trimester 1 and finish trimester 1 of their senior year at THS.

Foreign exchange students (students from a foreign country who are studying at THS) and early graduates are not included in the consideration for valedictorian or salutatorian designation.

## Service Learning Project

Successful completion of a service learning project during the senior year is required for graduation. In order to successfully complete a project, students must complete the following: 1) Project proposal; 2) A log indicating 30 hours of work towards the project; 3) Completed mentor evaluation form; 4) Reflective paper; 5) Reflective journals through CIS; 6) Presentation of the project.

Students must complete their projects by the scheduled presentation date(s) during the third trimester. If a student fails to complete their project by the scheduled presentation date and the student is a senior, the student will have until Senior Check Out Day to complete the project and graduate. See **Kelly Hoodenpyl** or **Rachelle Metcalfe** for more information.

## College Admissions

In the Oregon University System (OUS) students must earn a grade of C or better in order for a course to be counted as meeting part of the subject area requirements. The College Preparatory Subjects involved are: English (4 years); Math (3 years including first year Algebra and two additional years culminating at the Algebra 2 level or higher); Social Studies (3 years); Science (3 years); Foreign Language (2 years); and, two college prep electives. Tillamook High School students who earn a D in the above college preparatory classes, and retake the class, will be awarded an elective credit for the course in which they earned the D, and will earn the high school and college prep requirement for the replacement grade (must be a C grade or higher).

**College Test Dates:** See your counselor in the Counseling Center for dates.

## Guidance and Counseling

The purpose of the guidance and counseling program is to assist students in their educational, career, and personal-social development. A developmental guidance and counseling program designed for all students:

1. Helps students develop personal decision-making skills and self-acceptance;
2. Interprets data to students, parents, teachers, administrators and others as authorized;
3. Assists in identifying students who have special abilities or needs;
4. Assists students and parents with educational / occupational planning and provides information for obtaining financial assistance when appropriate;
5. Helps students make appropriate choices of school schedules and subjects;
6. Encourages students and parents to utilize available community resources when needed;
7. Assists students in transferring from school to school and from school to employment.

Counselors are available before, during and after school. With the teacher's permission, students may come to the guidance office during a class period. It is best to make an appointment with a counselor ahead of time in order to assure prompt service.

## Hall Passes

Students will use a hall pass if then need to leave class. Hall passes will not be given the first 10 minutes or last 10 minutes of the period. Any time a student is in the halls during class time, the student must be prepared to show their pass signed by their teacher, to school administrators, teachers, and staff who inquire. Students who habitually leave class without following proper school procedure will be placed on a no pass list.

## Insurance

It is recommended that students take the school accident insurance protection offered at the beginning of the year if parents do not have adequate coverage. Students participating in interscholastic athletics and certain classes are required to purchase school insurance. Insurance may be purchased from the office. Accidents must be reported immediately and claims filed appropriately.

## Library Services

The library is open at the beginning of each school day and will remain open throughout the day. You are encouraged to use the library as much as possible. From time to time,

it may be desirable for a student to visit the library during class time to do research. In such cases, the student must first get permission from their teacher and then, upon entering the library, inform the librarian about his/her particular need. Internet access is available through the library for those students who have signed the TSD9 Network Access Agreement form (See Internet Policy, page 20).

## **ParentVue and StudentVue**

ParentVUE and StudentVUE are websites that offer secure, private access to school and student information, including assignments, grades, attendance, school calendar, and teacher contact details. Every student at Tillamook High School has access to their StudentVue account and every parent has the ability to receive a set up code and establish a ParentVue account. Most of you have already set up your ParentVue account. As this sign up is a one time event, your ParentVue account is active for all of your TSD9 students. You can continue to use the same account throughout the years of your students' attendance at Tillamook District schools. Again, for a parent, establishing one account gives you access to the information for all of your students at all district schools under one account.

We encourage you to maximize the useage of ParentVue with the goal that every parent establishes a ParentVue account. **If you have not already set up an account, please contact Allison Meyers, Assistant Principal Secretary at 503.842.2566 ext. 2220 for directions and information to establish your account.**

## **Schedule Changes**

Due to the restrictions of our trimester schedule and the increased requirements for the Oregon Diploma, students are instructed to pick wisely during the scheduling process, as future schedule changes will be held to a minimum. As a result, during registration in August and at the beginning of each trimester, there will be no schedule changes unless a student fits one of following requirements: does not have a schedule of 6 classes, are scheduled in to a class he/she has already taken and passed, are scheduling in or out of a college, AP or honors class, signing up for work experience, or has been approved for a schedule change through an appeal process, thereby necessitating a schedule change. The appeal process is as follows: A schedule change appeal form will be available at the front table during registration days, and afterward available in the front office. This form must be completed with the change requested, valid reason for the change, and must be signed by both a parent/guardian and a school administrator in order for it to be processed. Please be aware that approved appeals cannot always be fulfilled because of scheduling conflicts.

## **School Transportation**

All students who represent Tillamook High School in any scheduled activity outside of the school district shall travel to and from that activity in transportation approved by the school district. These regulations include those students who ride the rooter's buses, travel with the teams, or are on school field trips. Students must fill out a "Contract for Change in Activities Transportation" sheet when traveling home with someone other than parents. Signatures needed are student, parent, name of person transporting, school administrator and coach.

### **Regulations:**

1. Students are to remain seated while bus is in motion.
2. Students shall not extend their hands, arms, or heads through bus windows.
3. Loud or vulgar language is prohibited.
4. Windows will be operated with permission of the driver.
5. Students shall refrain from making noise at all R.R. crossings/stops.
6. Students are responsible for keeping bus clean and are to refrain from damaging it.
7. Students will be courteous.
8. Students who refuse to obey directions of supervisor or driver in charge promptly will receive a written citation initiating disciplinary action.

## **Student Body Club and Class Purchases**

All clubs and organizations making purchases through the Student Body accounts, must first obtain a purchase order from the office. This purchase order will be authorized by the advisor, club officer, and the Activity Director and should be accompanied by club or class minutes verifying the expense. All fund raisers and money-collecting must be transacted through the Student Body Accounts.





# MOOK POWER

Tillamook High School's  
School-Wide Behavior Intervention System

**P**RIDE

### Take the MOOK POWER Pledge!

I will represent and support myself and my school positively.

**O**WNSHIP

I will act with integrity and do the right thing.

**W**ORK Ethic

I will finish what I start and see it through.

**E**MBRACING Community

I will honor what we all bring to the school

**R**ESPECT

I will earn it for myself and give it to others

MOOK Power Behavior Expectations	Learning Environment	Common Areas	Activities and Athletics
	Classrooms, gym, library, auditorium, labs, field trips	Hallways, buses, parking areas, offices, bathrooms, cafeteria, counseling center	Assemblies, dances, sporting events, club activities, field trips
<b>Pride</b>	Keep it clean; participate positively; engage in learning; promote accomplishments. <b>Dress professionally &amp; appropriately for school.</b>	Pick up after yourself; use appropriate language; appreciate posters, signs and art on the walls; aim for a positive, healthy environment.	Show school spirit; dress appropriately; positively represent yourself, your school, and your community; pick up after yourself.
<b>Ownership</b>	Value your own work; be accountable for yourself and your actions; practice academic honesty.	Take responsibility for your actions; leave it cleaner than you found it; demonstrate that safety is your number one priority.	Attend and participate in activities; support our teams no matter the outcomes; accept responsibility for your actions; make safe choices.
<b>Work Ethic</b>	Be prepared and be on time; finish what you start; give your best effort no matter what you do.	Pick up after yourself and others; always be willing to help out; leave it cleaner than you found it.	Finish what you started; give everything you do 110%.
<b>Embracing Community</b>	Help others; value every perspective; look for opportunities to grow; show empathy for others.	Honor others' personal space; time, and belongings; look out for others' best interests.	Invite others into your group rather than exclude them; be welcoming to visitors.
<b>Respect</b>	Treat others and their property with respect; understand the power of nonverbal communication; use appropriate language and voice; follow classroom rules and procedures.	Make room for others; use appropriate language and voice; demonstrate appropriate voice; demonstrate appropriate and respectful signs of affections.	Use appropriate language and voice; demonstrate appropriate and respectful signs of public affection; appreciate announcements and efforts of student leadership.



## MOOK Power Behavior Expectations

### What it looks like!

#### Learning Environment

Rule	What it looks like	What it doesn't look like
<b>Pride</b>	You participate in class discussions positively and constructively.	You talk to your classmates during class and disrupt and distract others from learning.
<b>Ownership</b>	You complete all your own work conscientiously and carefully.	You take credit for someone else's work.
<b>Work Ethic</b>	You are on time and prepared for class.	You come to class late and need borrow materials.
<b>Embracing Community</b>	You listen to your classmates and teachers with an open mind.	You put down someone else's ideas and experiences when they are different from your own.
<b>Respect</b>	You honor classroom rules and teacher expectations. You honor yourself and others with courtesy and thoughtfulness.	You ignore classroom rules. You don't take care with others' feeling. You treat people with disdain and disregard.

#### Common Areas

Rule	What it looks like	What it doesn't look like
<b>Pride</b>	Tell your friends about your weekend, using appropriate language and tone.	You tell your friends about your weekend while using foul language and describing illegal and inappropriate activities.
<b>Ownership</b>	You and your friends throw your garbage away when you finish lunch, and you look around to see if there is any other litter that has been left by others, and you throw that away, too.	During lunch you and your friends lay in the hallway and block the way for others who need to walk by. After you lunch you get up and leave your garbage on the floor for other people to clean up.
<b>Work Ethic</b>	You clean up your own spills. You're ready to help others when they need you.	You walk away and leave your spills and messes for others to clean up.
<b>Embracing Community</b>	You make room for others when you walk down the hallway.	You block the halls while talking to your friends and don't pay attention to people who are trying to get by.
<b>Respect</b>	You hold hands with your girlfriend or boyfriend, and treat her/him with kindness and thoughtfulness.	You and your girlfriend or boyfriend make out in the hallway, making other students and staff who walk by you uncomfortable.

#### Activities and Athletics

Rule	What it looks like	What it doesn't look like
<b>Pride</b>	You enthusiastically and genuinely cheer with your class at school assemblies.	You either skip school functions, or when you come to behave destructively and inappropriately.
<b>Ownership</b>	You attend school functions and care about what is happening.	When you attend school functions you don't care to be there and you don't care if you upset and disturb the people around you.
<b>Work Ethic</b>	You play a sport, work hard, and finish the season through both the ups and downs.	You start a sport and then quit when something happens you don't like.
<b>Embracing Community</b>	You are welcoming and open minded to guest speakers, coaches and referees.	You boo and harass the other team, their fans, and the referees.
<b>Respect</b>	You cheer wholeheartedly for your team whether they are winning or losing.	You spend your time at school activities treating others in a rude and unwelcoming manner.

## **Student Conduct**

Students have a right to an education free of harassment and/or violence. Any conduct that constitutes harassment will be considered a serious offense and a violation of individual rights. Students will also be held accountable for all school rules when attending school sponsored events. Any student who habitually violates the misconduct policy may be suspended pending an expulsion hearing with the superintendent.

### **Out of School Misconduct**

Off-campus and out-of-school time conduct that violates the District's Student Code of Conduct may also be the basis for discipline if it has the potential to disrupt or impact the safe and efficient operation of the school or interfere with the rights of others.

## **TILLAMOOK HIGH SCHOOL DISCIPLINE POLICIES**

This information is intended to serve as a guide for assigning discipline consequences. As every disciplinary case may be unique, or the severity of the case may be different, the administration reserves the right to implement a different disciplinary approach when the circumstances warrant it.

### **Classroom Disruptions (including but not limited to the following)**

- Failure to remain seated
- Incomplete assignments
- Public Display of Affection
- Throwing Objects
- Unprepared for class
- Failure to follow directions

### **Teacher Guidelines for Misconduct**

#### **Use 7-step Classroom Behavior Management Form**

1. Conference with student, reteach PBIS expectations.
2. Conference with student, reteach PBIS expectations.
3. After class discussion. (Document on 7-step plan)
4. Formal teacher/student conference and parent/guardian contact.  
(Document on 7-step plan)
5. Refer to counselor. (Document on 7-step plan)
6. Refer to administrator.

### **Academic Dishonesty (including but not limited to the following)**

- Cheating on tests/quizzes/major assignments
- Plagiarism
- Forgery or false identification

### **Teacher Guidelines for Misconduct**

1. Loss of credit ("0" for the assignment) AND phone call home.
2. Loss of credit, phone call home, counselor notified, included in student records
3. Loss of credit, phone call home, referral to Dean's office for disciplinary action ranging from Lunch Detention to Suspension.

### **Electronic Device Policy: Cell Phones**

The following expectations are in place regarding cell phones: Students are encouraged to leave their cell phones at home, however, we recognize that cellular phones are often used for legitimate communication needs outside of class time.

As a staff we have seen cell phones become a consistent distraction to the classroom environment. As a result, we have seen disturbing trends in student concentration, focus, and attention. We also know that social drama and even trauma enters the classroom through cell phone usage. As a staff we care too much about our students' academic success and general health and well-being to stand by and allow cell phones to have such an effect.

Therefore, the following practices are in place regarding cell phones:

1. Cell phones are not to be out, or in use, in classrooms once the bell rings.
2. If they need to leave the room students will leave cell phones in classrooms.
3. Students must advocate for themselves ahead of time if a temporary exception to this policy is to be made (i.e. family related emergencies).
4. CheeseBlock and intervention periods may allow cell phone use at teacher's discretion for grade checks and other purposes as determined by the teacher.
5. Family members are asked not to call or text students during times when students are in classes. If you need to reach your student with an important message while your student is in class, call the main office at 503-842-2566 and we will get a message to your student.
6. Tillamook High School is not responsible for following up on or investigating reports of loss or theft of personal cell phones or other electronic devices. Students and staff who bring cell phones and other personal electronic devices to school with them and use them when and where allowed in the building do so at their own risk. It is highly recommended that students keep personal cell phones out of sight, preferably locked in a locker, during the school day.
7. Students may use cell phones before and after school, at lunch, and during passing periods.

### **Cell Phone Violation Policy**

Phones that are out during class time, in class or any other area (hall, bathroom) will be confiscated and a parent must pick the phone up from the main office.

### **Public Displays of Affection**

Students will be respectful of each other's space and bodies by using appropriate public displays of affection. The school environment needs to be a comfortable and safe space for all. Therefore, students who demonstrate inappropriate PDA will be asked to refrain and may be referred to their counselor.

### **Insubordination/Inappropriate Language**

- Student insubordination/disrespect to school personnel
- Student disregard and/or defiance of authority (Supervisors, Chaperones, Substitutes, Bus Drivers, Teachers, Administrators, Staff members)
- Refusal to obey school personnel
- Inappropriate Language

### **Guidelines for Misconduct**

1. Referral to the Dean's Office

### **Minor Vandalism/Petty Theft**

- Vandalism (\$100 or less in damage) of school property
- Theft (\$100 or less)/obtaining another student's property

### **Guidelines for Misconduct**

1. Parent contacted by administrator, restitution in full made to the school or person, 2 days OSS up to 5 days
2. OSS Parent contacted by administrator, restitution in full made to the school or person, 3 days OSS up to 10 days OSS

### **Bullying/Harassment/Racism/Discrimination**

Any form of student harassment is considered unacceptable behavior at school and/or during school sponsored events. Hazing, menacing, intimidation, cyberbullying, or any act that injures, degrades, or disgraces a student or staff member will not be tolerated. Any student who engages in such prohibited behavior is subject to disciplinary action and possible referral to law enforcement officials. In addition, a report is filed to ODE. For additional information regarding these issues, please refer to board policy JFCF and/or ORS 332.072 and OAR 581-021-0045.

## Guidelines for Misconduct

### First Offense

1. Parent called by administrator
2. Police notification, depending upon severity
3. 1 day OSS up to 10 days OSS
4. Two (2) week activity suspension, including all school-sponsored activities and extra-curricular events
5. Intervention as recommended by the administration and/or counseling staff

### Second Offense

1. Parent called by administrator
2. Police notification, depending upon severity
3. 3 day OSS up to 10 days OSS
4. Two (2) week activity suspension, including all school-sponsored activities and extra-curricular events
5. Intervention as recommended by the administration and/or counseling staff

### Third Offense

1. Parent called by administrator
2. Police notification, depending upon severity
3. Recommended for expulsion

## Infractions

- Fighting
- Abusive language to a staff member/student
- Unlawful assembly/Disrupting lawful assembly
- Illegally occupying or blocking school property
- Attempt to break and enter school or private property

## Guidelines for Misconduct

1. Parent called by administrator, 2 days OSS up to 10 days OSS
2. Parent called by administrator, 4 days OSS up to 10 days OSS
3. Parent called by administrator, possible recommendation for expulsion

## Alcohol/Drug Infraction

The possession, use, sale or distribution of alcohol, any unlawful drug, drug paraphernalia, or any substance purported to be a drug, including misuse of nonprescription drugs, or misuse of a drug prescribed by a licensed medical practitioner, on school premises, including buses, or at any school function or school-sponsored activity, including preseason and post-season practices, is strictly prohibited. Violations of this policy will result in the following procedures: NOTE First, second and third offenses will follow the student from 9th-12th grade. It will not start over at the beginning of each academic year.

## Guidelines for misconduct

### First Offense\*

1. Police notification
2. Parent called by administrator
3. 5 days OSS
4. Recommendation for drug and alcohol screening
5. Parent conferences, and monitoring as needed.
6. Thirty (30) day activity suspension from all school sponsored events, athletics, and extra-curricular events.

\*For the first offense (not related to sale or distribution) a 1 day OSS and the option to participate in a diversion program approved by an administrator will be given. Upon successful completion of the diversion program the infraction would be expunged from the student's permanent school record.

## **Second Offense**

1. Police notification
2. Parent called by administrator
3. 5 days OSS up to 10 days OSS
4. Recommendation for drug and alcohol screening\*
5. Parent conferences, and monitoring as needed.
6. Sixty (60) day activity suspension from all school sponsored events, athletics, and extra-curricular events.

## **Third Offense**

1. Police notification
2. Parent called by administrator
3. Recommendation for drug and alcohol screening
4. Parent conferences, and monitoring as needed.
5. Potential suspension pending recommendation for expulsion.

In-School Suspension ISS – half or full day removal from regular classes with supervision  
Detention – Lunch time or after school

## **Administration reserves the option to recommend expulsion on any offense.**

Regarding drug and alcohol screening: A third-party alcohol and drug screening may need to be scheduled and confirmed with a designated agency, or the parent may schedule a screening with an approved agency, at the parent's expense before re-entering school. The responsibility for treatment for any drug or alcohol abuse rests with the student and his/her family. An example of an approved agency is Tillamook Family Counseling.

## **Tobacco Infraction**

Tobacco Policy (including vape pens / vape juice and hooka paraphernalia) Student possession, use, sale or distribution of tobacco in any form, or tobacco burning device(s) on school premises including buses, or at any school-sponsored activity, including pre-season and post-season practices or activities, is prohibited.

## **Guidelines for misconduct**

### **First Offense**

1. Police notification
2. Parent called by administrator
3. 1 day OSS
4. Thirty Day activity suspension from all school sponsored events, athletics, and extra curricular events.
5. Intervention as recommended by the administration and/or counseling staff.

### **Second Offense**

1. Police notification
2. Parent called by administrator
3. 3 days OSS
4. Two week activity suspension from all school sponsored events, athletics, and extra-curricular events.
5. Intervention as recommended by the administration and/or counseling staff.

Additional offenses will result in additional suspension and/or expulsion  
Administration reserves the option to recommend expulsion on any offense.

If a student is participating school athletics and that student is found to have violated the school alcohol and drug policy, in addition to the school consequences, coaches may determine additional individual plans for athletes.

**Special Circumstances:** In the event a student is arrested or being investigated for crimes committed outside of school, Tillamook High School administration reserves the right to suspend, temporarily and/or indefinitely, the student from athletics and/or activities, including but not limited to, graduation or prom depending on the nature of the criminal charges.

## Self Reporting

If a student voluntarily requests assistance from school officials with regard to an alcohol, drug use or tobacco problem, and has not previously committed an alcohol/ non-prescribed drug use or possession of tobacco use offense, the student will miss the next contest or event and there shall be no discipline of the student provided that:

The student meets with his school counselor and follows his/her recommendations, and there are no subsequent incidents of alcohol, tobacco, or non-prescribed drug use or possession. In the instance where the student has failed to voluntarily request assistance as described above and is determined by a school official to have used or possessed either alcohol, tobacco or non-prescribed drugs, the student will face the consequences listed above in the Activity Drug and Alcohol Policy, which will be cumulative grades 9-12.

## Weapons

State and Federal law prohibit students from carrying and/or possession of firearms while on school property. Any student who is found to be carrying a firearm on school grounds faces an expulsion for one calendar year. Special note for pocket knives: It is clear that many Cheesemakers carry knives to use as tools. However, knives are still considered weapons within a school building. Consequently, if a student is seen with a knife at school in his/her pocket, the knife will be confiscated for the remainder of the school day. At the end of the school day, the student may collect his/her knife. However, if the student mistakenly brings the knife to school again, school administration may keep the knife until the end of the school year, releasing it to the student's parents at that time.

## Other Level 4 Infractions

- Possess, transmit, handle, conceal, sell, offer to sell, any dangerous weapon or object.
- Bomb Threat
- Extortion
- Assault/Battery
- Indecently expose themselves or engage in any sexual acts
- Major Vandalism or Theft (over \$100)
- Arson
- Gang related behavior
- Any bullying/harassment (with documentation) that would be considered a serious threat to themselves/others by what was documented.

## Guidelines for misconduct

1. Referred to administration, parent contact, suspension pending expulsion hearing.

## Internet Policy (Reference: Board Policy IIBGA-AR)

Students are allowed internet access for school research with parent permission. Any student requiring internet access must sign and have parents sign the Tillamook School District #9 Network Access Agreement form. In addition to the District Network Agreement, students agree to the following:

1. Access to non-TSD #9 e-mail is not allowed
2. Access or posting to social networking sites such as Facebook is not allowed.
3. Downloading software, music or videos is not allowed without prior approval.

**A violation of the TSD9 Network Agreement or THS internet policy will result in loss of internet privileges.**

*“The beautiful thing about learning  
is nobody can take it away from you.”*

B.B. King

## Locker and Student Searches

Lockers are assigned to students for individual use. Only students assigned to a locker will be given the combination. Please do not reveal your locker combination to others. Do not exchange lockers with other students without permission of the building administration. Remember, the locker is school property and may be subject to inspection and/or searches at any time.

According to school board policy (JFG), building authorities have the right to conduct routine searches on school property without notification. This policy is to protect our staff and students from harmful or illegal items that are not in the best interest of our school or the purpose of education. School officials may seize any property deemed injurious or detrimental to the safety and welfare of students and the purpose of providing a good educational experience. **Searches could include, but are not limited to, lockers, desks, clothing, backpacks, and vehicles.**

Legal references: ORS 322.075 and ORS 332.107

## Probation

A student could be placed on probation if they violate student conduct rules and regulation and/or violate specific rules that are serious in nature (like fighting or drugs). Any student who is placed on probation will receive a letter to the parents stating why they are placed on probation and the expectations of remaining a student of good standing here at Tillamook High School. Students who violate the provisions of this probation could be suspended/expelled immediately.

## Release Period, Work Experience and Student's Taking Classes Off Campus

Students with a release period, taking a class off campus and/or work experience period(s) must either leave campus or make arrangements with the Main Office or Counseling Center to remain on campus in a designated classroom or the library. Students will not be allowed to stay on campus unless they attend their assigned place. Please do not congregate in the foyers as this causes disruptions to the learning environment. This includes students on campus for less than a full school day. All students must have made arrangements to be in a classroom or the library.

## Student Appearance

**Dress Code Policy:** The goal of Tillamook High School is to promote a learning and working environment that is comfortable for all our students, staff, and community guests. It is therefore Tillamook High School policy that adequate coverage of the body must be maintained during school hours. Revealing necklines, backless tops, tube tops, any exposed underwear, see-through or transparent clothing, holes exposing underwear, and any other offensive clothing and accessories are not allowed. Midriff may only be shown up to one inch. No hoods shall be worn in the classroom. Jeans must not have holes on the backside above the individuals fingertips when they are extended to one's side while standing. Caps or hats may be worn in the classroom at the discretion of staff. Skirts and shorts worn to school must be at least as long as the end of the individual wearer's fingertips when they are extended to one's side while standing. Clothing decorated or marked with illustrations, words, or phrases that have sexual innuendos, are vulgar, obscene, ridicule a particular person or group, display a drug or alcohol symbol or paraphernalia, advocate violence, or promote behavior violating school conduct standards (such as swastikas or Confederate flags) are not allowed. In short, common sense application of public decency should apply. If a student's appearance violates the Tillamook High School's dress code policy, upon request from high school administration, that student will be required to make modifications before returning to class.

The following options are available:

1. Remove or cover the offensive article(s)
2. Return to or call home for an appropriate change of clothes
3. Wear clothing made available by the school

Failure to comply with these dress code guidelines and modification options will result in the following sequence of disciplinary action. The consequences include but are not limited to the following.\*

1. Parent contact to remedy the situation
2. In-School Suspension
3. Out of School Suspension

\*Other discipline as may be appropriate.

## Student Information

Parents are responsible for submitting any student information changes to the school office. This may include address, phone, custody/guardianship, etc.

## Telephone

Students will not use the office phone for personal calls except in an emergency and with staff permission. Students will be called out of class only in the case of an emergency. Normally, phone calls for students will be handled between classes, during lunch-time, and after school.

## Valuables/Personal Property

**It is recommended that students do not bring money or valuables to school.** It is the student's responsibility (at all times, and in all situations) to protect his/her wallet and other valuables from theft. The school is not responsible for any items lost or stolen. If a student must carry a large sum of money, he/she should deposit it into the school safe located in the main office. Students must keep their lockers locked at all times. **The school will not reimburse you for any lost or stolen items.**

## Visitors

There will be no student visitors allowed at school during school hours. Any adult (with students attending) wishing to visit the campus will be required to check in at the main office for a visitors pass. Any observations from visitors will be approved and arranged at the discretion of the classroom teacher and building administrator(s). **No students from other schools or programs will be allowed on campus during regular school hours.**

## Rights & Responsibilities

Students in the Tillamook School District, like members of any community, have both rights and responsibilities. It is the obligation of the School District to protect those rights and insist upon those responsibilities so that all members of the school community - students, parents, teachers, administrators and school board - know what is required. By working together under clearly stated and consistently enforced regulations, we can continue and improve Tillamook's tradition of firm and fair discipline.

### STUDENT RIGHTS

- A RIGHT is something which belongs to you and cannot be taken away by anyone. Your classmates and teachers have the same rights. Here are some of your important rights.
- You have the right to equal educational opportunity.
- You should not be treated unfairly because you are tall or short, male or female, have blond or black hair or because it takes you a little longer to get the right answer.
- You have the right to be treated fairly and with respect and dignity.
- You have the right to be safe at school; free from threats, harassment or intimidations
- You have the right to appeal and due process when involved in disciplinary actions.

### STUDENT RESPONSIBILITIES

- Attend school regularly and punctually. Excuses for absence must be in writing or otherwise confirmed by a parent or guardian. Absences are excused for (a) illness, (b) emergencies beyond student control, or (3) appointments, family trips or school activities all of which must be prearranged. All other absences are unexcused.
- Be self-controlled, reasonably quiet and non-disruptive in classrooms, hallways, study areas, on school property and at school activities.
- Obey all school bus rules. Be self-controlled and non-disruptive while going to and coming from school and while waiting for school buses.
- Be clean and dress in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.

### PARENT RESPONSIBILITIES

- Recognize and accept primary responsibility for your child's conduct both in school and out.
- Send your child to school as required by Oregon Law (ORS 339.020). Exceptions are defined in ORS 339.030.
- Make certain your child's attendance at school is regular, punctual and all absences are properly excused.



- Insist that your child is clean, dressed in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.
- Be sure your child is free of communicable diseases and in as good health as possible.
- Guide your child from the earliest years to develop socially acceptable standards of behavior, to exercise self-control and to be accountable for his/her actions.
- Teach your child, by word and example, respect for law, for the authority of the school and for the rights and property of others.
- Know and understand the rules your child is expected to observe at school; be aware of the consequences for violations of these rules and accept responsibility for your child's actions.
- Instill in your child a desire to learn. Encourage a respect for honest work and an interest in exploring broader fields of knowledge.
- Become acquainted with your child's school, its staff, curriculum and activities. Attend parent-teacher conferences and school functions.
- Communicate your concerns to school officials.

### **TEACHER AND STAFF RESPONSIBILITIES**

- Demonstrate a personal enthusiasm for teaching and learning and a genuine concern for the individual student. Plan each day so that it is interesting, challenging and rewarding.
- Guide learning activities so students learn to think and reason, assume responsibility for their actions and respect the rights of others.
- Recognize and accept responsibility for student discipline. Each teacher has primary responsibility and authority for student conduct.
- Participate in the establishment of school rules and regulations regarding student behavior. Explain these rules to students and require observance of them.
- Be fair, firm and consistent in enforcing school rules in classrooms, hallways, restrooms, school buses, on the school campus and at all school-sponsored activities.
- Command respect and insist on courteous and prompt responses to directions and corrections.
- Give positive reinforcement for acceptable behavior.
- Demonstrate, by word and personal example, respect for law and order and self-discipline.
- Refer to a counselor or administrator any student whose behavior requires special attention.
- Inform parents regarding student achievement, behavior and attendance. Consult with parents regarding such matters affecting the student's welfare at school.

### **PRINCIPAL RESPONSIBILITIES**

- Create the best teaching/learning situation possible, exercising all authority assigned by the Superintendent and School Board.
- Organize school schedules and teaching assignments and require effective classroom management and instruction.
- Take leadership in establishing reasonable rules and regulations for the well-ordered operation of the school.
- Make these rules and regulations known to and understood by students, parents and all school.
- Give full support to the school staff in carrying out their responsibilities for enforcing discipline in accordance with district policy and Oregon law.
- Regularly inform the staff and students of the appraisal and overall school discipline picture.
- Advise staff members through conferences and the evaluation process of their individual effectiveness in student discipline.
- Plan for and direct the receiving of teacher or counselor referrals of students with behavior problems. Confer with these students, communicate with parents and set up cooperative procedures for bringing about modification of the student's behavior. Follow up with referring staff.
- Be fair, firm and consistent in all decisions affecting students, parents and staff.
- Demonstrate, by word and personal example, respect for law and order, self-discipline and genuine concern for all under your authority.
- Become acquainted with students by visiting classrooms and attending school activities.
- Promote and maintain an open line of communication between school and home.

## SCHOOL BOARD/SUPERINTENDENT/DISTRICT ADMINISTRATOR RESPONSIBILITIES

- Maintain an effective staff at all levels.
- Inform the community what is expected of Tillamook students and the consequences if rules are violated.
- Give full support to the staff charged with the responsibility for enforcing discipline in accordance with District policy and Oregon law.
- Develop programs which provide for students with special needs.
- Be fair and consistent in making the final decisions regarding those students whose behavioral problems have been appealed from individual schools to the Superintendent and School Board in accordance with District policy and Oregon law.
- Inform the principals of complaints relative to discipline in their school.

## ENFORCEMENT

Violation of school rules, based on severity and frequency, may result in reprimand, warning, detention, removal of privileges, suspension or expulsion. Spanking is not authorized. In matters other than minor and routine instances, parents will be involved and informed. In all cases of suspension or expulsion, due process procedures will be not less than those required by District policy and law. In addition to rules and regulations of District 9 as outlined here, students are expected to obey the laws of Oregon and the United States. On school property, violations of public laws in the following categories will result in disciplinary action taken by school authorities regardless of whether or not criminal charges are pressed: arson; assault; burglary; bomb threats; extortion or blackmail; larceny; vandalism; robbery; sale, possession or use of alcoholic beverages or illegal drugs; trespassing; unlawful interference with or harassment of school authorities. Comments/Questions may be directed to: Superintendent Curt Shelley, (503) 842-4414 option #2.

## Rights & Responsibilities

Los estudiantes de las escuelas del Distrito de Tillamook, así como los miembros de otra comunidad, tienen ambos derechos y responsabilidades. Es la obligación del Distrito Escolar proteger esos derechos e insistir sobre esas responsabilidades, así todos los miembros de la comunidad de la escuela - estudiantes, padres, maestros, administradores y el consejo de la escuela-saben lo que es exigido. Al estar trabajando juntos bajo regulaciones claramente establecidas y cumplidas con consistencia, podremos continuar y mejorar la tradicional firmeza y justa disciplina de Tillamook.

## LOS DERECHOS DE LOS ESTUDIANTES

EL DERECHO es algo que te pertenece y nadie te lo puede quitar. Tus maestros y compañeros tienen los mismos derechos. Aquí están algunos de tus derechos importantes.

- Tú tienes el derecho a la oportunidad de una educación igual. Tú no puedes ser tratado/a injustamente porque eres alto/a o bajo/a, hombre o mujer, por tener pelo rubio o negro o porque te tomas un poco más de tiempo para dar la respuesta correcta.
- Tú tienes el derecho de ser tratado justamente y con respeto y dignidad.
- Tú tienes el derecho de estar a salvo en la escuela; libre de amenazas, perseguido/a o intimidado.
- Tú tienes el derecho de apelar y llevar a proceso cuando estes implicado en acciones disciplinarias.

## RESPONSABILIDADES DE LOS ESTUDIANTES

- Asistencia regular a la escuela y puntualidad. Las disculpas por inasistencias deben ser escritas o de otra manera confirmado por uno de los padres o apoderados. Los motivos de inasistencias son (a) enfermedad, (b) emergencias más allá del control del estudiante, o (c) citas al doctor, viajes familiares o actividades de la escuela que deben estar pre-organizadas. Otro tipo de inasistencia es inaceptable.
- Tener auto-control, ser razonablemente silencioso/a y no hacer interrupciones en los salones de clases, pasillos, áreas de estudios, en la propiedad de la escuela y en las actividades de la escuela.
- Obedecer las reglas del autobús. Tener auto-control y no interrumpir mientras vas y

vuelves de la escuela, y mientras esperas el autobús.

- Sé limpio/a y vistete de acuerdo a las reglas de higiene y seguridad en la escuela y a una moda que no disturbe los procedimientos del salón de clases.

### **RESPONSABILIDADES DE LOS PADRES**

- Reconocer y aceptar la responsabilidad principal de la conducta de su niño/a tanto dentro como fuera de la escuela.
- Mandar a su niño/a a la escuela es una exigencia de la Ley de Oregon (ORS 339.020). Las excepciones están descritas en ORS 339.030.
- Asegúrese que la asistencia de su niño/a sea regular, puntual y que todas las inasistencias sean apropiadamente disculpadas.
- Insista en la limpieza de su niño/a, y en la vestimenta de acuerdo con las reglas de higiene y seguridad de la escuela y en una moda que no disturbe los procedimientos del salón de clases.
- Asegúrese de que su niño/a esté libre de enfermedades contagiosas y en lo posible en buena salud.
- Guíe a su niño/a desde sus primeros años para que desarrolle un comportamiento socialmente aceptable con las normas de conducta, a ejercitar auto-control y a hacerse responsable por sus acciones.
- Enseñe a su niño/a con palabras y ejemplos el respeto por las leyes, por las autoridades de la escuela y el respeto por la propiedad de otros.
- Conocer y entender las reglas que se le exigirán a su niño/a en la escuela. Estar consciente de las consecuencias que hay al ser violadas dichas reglas y aceptar la responsabilidad de las acciones de su niño/a.
- Inculque a su hijo/a el deseo de aprender. Aliéntelo/a a que respete el trabajo honesto y tenga interés en explorar los amplios campos del saber.
- Póngase al tanto de lo que pasa con su hijo/a en la escuela, con el personal, el plan de estudios y actividades.
- Asista a las conferencias de padres-maestros y a las funciones de la escuela.
- Comunique sus inquietudes a las autoridades de la escuela.

### **RESPONSABILIDADES DE LOS MAESTROS Y EL PERSONA**

- Demostrar un entusiasmo personal por enseñar y aprender, como también un interés sincero por cada estudiante en forma individual.
- Planear cada día para que sea interesante, desafiante y valioso.
- Guiar las actividades de aprendizaje, así los alumnos aprenderán a pensar y razonar, asumir responsabilidades por sus actos y a respetar los derechos de los otros.
- Reconocer y aceptar responsabilidades por la disciplina de los alumnos/as. Cada profesor/a tiene la responsabilidad principal y la autoridad de la conducta de los estudiantes.
- Participar en las reglas y el reglamento establecido de la escuela con respecto al comportamiento de los alumnos. Explicar estas reglas a los estudiantes y exigir el cumplimiento de éstas.
- Ser justo/a, firme y consistente haciendo cumplir las reglas en el salón de clases, pasillos, baños, autobuses, en el recinto de la escuela y en las actividades patrocinadas por la escuela.
- Inspirar respeto e insistir en respuestas puntuales y corteses para dar instrucciones y para corregir.
- Reforzar de forma positiva un comportamiento aceptable.
- Demostrar con palabras y ejemplos personales, el respeto por las leyes y el orden, y la auto-disciplina.
- Referir a un/a Consejero/a o Administrador/a a aquellos estudiantes que requieren de una atención especial.
- Informar a los padres acerca del logro, comportamiento y asistencia de los alumnos. Consultar con los padres con respecto a tales asuntos, para lograr el bienestar de los alumnos en la escuela.

### **RESPONSABILIDADES DE EL/LA DIRECTOR/A**

- Crear la mejor enseñanza/aprendizaje posible, ejerciendo toda autoridad asignada por la/el Superintendente y el consejo de la escuela.
- Organizar los horarios de las escuelas y las asignaciones de enseñanza, como también

exigir la administración e instrucción efectiva en el salón de clases.

- Tomar el liderazgo para establecer reglas razonables y también un reglamento para el orden bien operado en la escuela.
- Hacer que estas reglas y el reglamento sean conocidos y entendidos por los alumnos, padres y todo el personal de la escuela.
- Dar pleno apoyo al personal de la escuela en el cumplimiento de sus responsabilidades, de acuerdo con la política del Distrito y las leyes de Oregon, para el reforzamiento de la disciplina.
- Informar con regularidad al personal y a los alumnos, de la apreciación en conjunto del cuadro disciplinario de la escuela.
- Aconsejar a los miembros del personal a través de conferencias y procesos de evaluaciones, de sus eficacias individuales para con la disciplina de los alumnos.
- Planificar y dirigir las referencias de los alumnos con problemas de comportamiento hechas por los profesores o consejeros.
- Tener entrevistas con estos estudiantes, comunicarse con los padres y establecer un procedimiento cooperativo para producir modificaciones en el comportamiento del estudiante. Siguiendo lo con el personal referido.
- Ser justo/a, firme y consistente en todas las desiciones que afecten a los alumnos, padres y al personal.
- Demostrar con palabras y ejemplos personales el respeto por las leyes y el orden, la auto-disciplina y un interés sincero por todas las personas bajo su autoridad.
- Estar al tanto de los alumnos al visitar los salones de clases y asistir a las actividades de la escuela.
- Promover y mantener líneas abiertas de comunicación entre la escuela y el hogar.

#### **RESPONSABILIDADES CONSEJO DE LA ESCUELA, EL SUPERINTENDENTE Y ADMINISTRADORES DEL DISTRITO**

- Mantener un personal efectivo en todos los niveles.
- Informar a la comunidad qué se espera de los alumnos de Tillamook y las consecuencias en caso de ser violadas las reglas.
- Dar pleno apoyo al personal con la responsabilidad de reforzar la disciplina de acuerdo a política del Distrito y las leyes de Oregon.
- Desarrollar programas que cubran las necesidades de los alumnos que lo necesitan.
- Ser justos y consistentes con las decisiones finales tomadas en consideración con aquellos alumnos que han llamado la atención por sus problemas de comportamiento desde las escuelas individuales hasta el Superintendente y el Consejo de la Escuela, de acuerdo con la política del Distrito y las leyes de Oregon.
- Informar a los Directores de las quejas en relación a la disciplina de sus escuelas.

#### **REFORZAMIENTO**

El resultado de la violación de las reglas y el reglamento de la escuela, basada en frecuencia y seriedad, puede ser el reprender, el advertir, la detención, la destitución de privilegios, la suspensión o expulsión. El castigo físico no está autorizado. Los padres serán informados e involucrados en los asuntos que no sean casos de rutinas y otros menores. En todos los casos de suspensión o expulsión, debido a los pasos del procedimiento, no serán menos que aquellos requeridos por las políticas del Distrito y las leyes. Además de las reglas y el reglamento del Distrito Escolar No 9 de Tillamook plasmadas aquí, esperamos que los alumnos obedezcan las leyes del Estado de Oregon y las leyes de los Estados Unidos. En la propiedad de la escuela, las violaciones de las leyes públicas en las siguientes categorías, serán el resultado de las acciones disciplinarias tomadas por las autoridades de la escuela sean o no, presentadas con cargo criminal: incendio premeditado; asalto; robo con allanamiento; amenazas de bombas; extorsión o chantaje; latrocinio; vandalismo; robo; ventas; la posesión o uso de bebidas alcohólicas o drogas ilegales; el traspaso a la propiedad privada; la interferencia ilícita o la persecución a las autoridades de la escuela.

Comentarios/Preguntas pueden ser dirigidas a: al Superintendente Curt Shelley, (503) 842-2558 ext 2

## **ANNUAL NOTIFICATIONS, 2019/2020 – Tillamook School District #9 (TSD9)**

### **Family Educational Rights and Privacy Act (FERPA)**

TSD9 forwards student education records requested under OAR 581-021-0250 (1)(m) within 10 days of receiving the request. Parents have the right to inspect and review the education records of their student, except as limited under OAR 581-021-0290; request amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights; pursuant to OAR 581-021-0410 file with the US Dept. Of Education a complaint concerning alleged failures by the agency or institution to comply with the requirements of the Family Educational Rights and Privacy Act; and obtain a copy of the policy adopted under OAR 581-021-0250 which is located at the District Administration Office, 2510 1st St., Tillamook.

Disclosure of Directory Information (student's name, address, phone number, photograph, date/place of birth, dates of attendance, most recent/previous school or program attended, major field of study, GPA, participation in sports/activities, height/weight of athletic team members, degrees/awards received, and illness or accident information as required in health and safety emergencies) may be prohibited by parent and must be done in writing to the principal within 15 days of this annual notice. The district must, by law, release secondary student's name/address/phone to military recruiters and/or institutes of higher education unless requested in writing that the district withhold this information. Directory information is not released to vendors or others desiring to solicit.

### **Oregon Medical Assistance Program (OMAP)**

TSD9 participates in the Oregon Medical Assistance Program (OMAP). Student directory information may be submitted, periodically, to this program for purposes of verifying student eligibility for Medicaid. If you do not wish your student's directory information to be released, please notify the district in writing within three weeks of receiving this notification.

### **Protection of Pupil Rights Amendment (PPRA)**

TSD9 has adopted policies to comply with the amendment on protection of the rights of the student information on surveys and the collection, disclosure, or the use of personal information for marketing sales or other distribution. The district directly notifies parents and gives parents the opportunity to retain their child from participating in activities or surveys. The district will make this notification to parents at the beginning of the school year if the district has identified specific or approximate dates of the activities or surveys to be made at that time. For surveys or activities scheduled to begin after the start of the school year, parents will have reasonable notification of activities and planned surveys and will be provided an opportunity to retain their child from participating in such activities and surveys. Parents also have the opportunity to review any relevant inquiry.

### **Section 504 / ADA**

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against individuals with disabilities in any program receiving federal financial assistance. The District will evaluate, identify, and provide free appropriate education to all students who are individuals with disabilities under Section 504 or the American with Disabilities Act (ADA). Parents of these students are entitled to procedural safeguards, including individual notice and an impartial hearing.

### **ESEA/ESSA Right to Know Information about a Teacher's Qualifications**

The TSD9 Title 1-A programs are staffed by both teachers and paraprofessional staff. Parents of students attending schools receiving funds under Title 1-A may request information regarding the professional qualifications of the student's classroom teachers and/or paraprofessional staff from the Title Programs Coordinator.

Parents making the decision to place their children in a private school or to obtain additional services from a private individual must realize the District is not obligated to cover resulting tuition or costs. If a parent wishes the District to consider funding private placement or services, the parent must give the District notice and opportunity to propose

other options available within the public school system before the private placement or services are obtained. Parents of any regular education, 504 or IDEA student, must give notice either at the last IEP meeting prior to obtaining private services or in writing not less than 10 business days prior to obtaining private services. The notice must include the intent to obtain private services, rejection of the educational program offered by the District, and a request that the private services be funded by the District. Failure to meet these notice requirements may result in a denial of any subsequent reimbursement requests.

ORS 418.750 requires all public or private officials to make a report if there is reasonable cause to believe that any child they come in contact with in their official capacity has suffered abuse or that any adult they come in contact with in their official capacity has abused a child. ORS 339.370 (House Bill 2062) requires districts to adopt a policy on reporting sexual conduct directed toward a student by a staff member. A specific procedure for reporting child abuse or sexual conduct is followed by district personnel. The District is required to provide annual training to all staff and to provide information to parents on each of these subjects. Parent information and a link to the training are available on the District website.

All Career and Technical Education (CTE) programs in TSD9 are open to all students. The District will take steps to assure that the lack of English language skills will not be a barrier to admission and participation in CTE programs.

It is the policy of the TSD9 Board of Directors that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Superintendent at the District Administration Office, 2510 1st Street, Tillamook, 503.842.4414 opt #2

## **NOTIFICACIONES ANUALES, 2019/2020 – El Distrito de Escolar de Tillamook (TSD9)**

### **Family Educational Rights and Privacy Act (FERPA)**

TSD9 enviará el archivo de educación solicitado bajo OAR 581-021-0250(l)(m) dentro de los 10 días después de haber recibido la solicitud. Los padres tienen el derecho de: examinar y repasar los archivos de la educación de su pupilo/a, excepto, bajo el límite de OAR581-021-0290; que solicita el archivo de los alumnos, para asegurarse que no sean incorrectos, con conclusiones erróneas o en otras palabras, en violación a los derechos y privacidad del estudiante; dirijase al expediente OAR 581-021-0410 en el Departamento Educativo para una queja concerniente a la sospecha de alguna falta hecha por la agencia o institución que debe cumplir con los requisitos de los Derechos Educativos y Privacidad de la Familia; y obtenga una copia de la política adoptada bajo OAR 581-021-0250 localizada en la oficina del Distrito Escolar.

Revelación de Información del Directorio (nombre del estudiante, domicilio, número de teléfono, fecha y lugar de nacimiento, fechas de asistencia, escuela o programa más reciente/previo, campo de estudio, nota media, participación en deportes/actividades escolares, estatura/peso de miembros de equipos deportivos, premios y títulos recibidos, información de accidentes y enfermedades como se requiere en emergencias de salud y seguridad) puede ser negado por los padres y debe entregarse por escrito al director dentro de 15 días de esta notificación anual. Por ley, el Distrito tiene que hacer público el nombre, dirección, número de teléfono del estudiante secundario a oficiales de reclutamiento militar y/o instituciones de educación alta, al menos que el distrito reciba, por escrito, instrucciones para ocultar esta información. No se revela Información del Directorio a vendedores u otros deseando solicitar.

### **Oregon Medical Assistance Program (OMAP)**

TSD9 participa en el Programa de Asistencia Médica de Oregon (OMAP). La información de los estudiantes que se envía, periódicamente, a este programa con el propósito de verificar la elegibilidad del estudiante para Medicaid. Si no desea que la información de su estudiante sea compartida, por favor notifique al distrito por escrito dentro de las siguientes tres semanas después de recibir esta notificación.



## Protection of Pupil Rights Amendment (PPRA)

TSD9 ha adoptado las políticas de cumplir con la Enmienda sobre Protección de los Derechos del Alumno en la administración de información protegida sobre las encuestas y la colección, divulgación, o el uso de información personal para el mercadeo, ventas u otro tipo de distribución. El distrito notificará directamente a los padres y dará a los padres la oportunidad de retener a que su hijo(a) participe en una actividad o encuesta específica. El distrito hará esta notificación a los padres al comienzo del año escolar si el distrito ha identificado fechas específicas o aproximadas de las actividades o encuestas que se harán en ese tiempo. Para encuestas o actividades programadas para comenzar después que comience el año escolar, los padres tendrán notificación razonable de las actividades y encuestas planeadas y se le proveerá una oportunidad de retener a su hijo(a) de participar en tales actividades y encuestas. Los padres también tendrán la oportunidad de revisar cualquier encuesta pertinente. Lo siguiente es una lista de actividades o encuestas específicas que estén bajo este requisito: colección, divulgación, o el uso de información personal para mercadeo, ventas u otro tipo de distribución; administración de cualquier información protegida en una encuesta no financiada enteramente o en parte por el ED; y/o cualquier no-emergencia, examen físico invasivo o reviso como se describe arriba.

## Section 504 / ADA

La sección 504 de la Rehabilitación Decreto de 1973 prohíbe la discriminación contra individuos con incapacidades en cualquier programa que reciba asistencia financiera federal. El Distrito evaluará, indentificará y proveerá educación gratuita apropiada para todos los estudiantes que son individuos con incapacidades bajo la Sección 504 el Decreto de los Americanos con Incapacidades (ADA). Los padres de estos estudiantes son los titulares del proceso de seguridad, incluyendo en esto la observancia individual y una imparcial audiencia.

## ESEA/ESSA Right to Know Information about a Teacher's Qualifications

Quienes administran los programas de Título 1-A dTSD9son maestros y paraprofesionales. Padres de estudiantes matriculados en escuelas recibiendo fondos bajo Título 1-A podrán pedir información acerca las calificaciones profesionales de los maestros y/o paraprofesionales de su estudiante. Se proveerá esta información dentro de un plazo adecuado, si se ha pedido.

Los padres que toman la decision de colocar a sus niños en una escuela privada, o de obtener servicios adicionales de un particular, deben comprender que el Distrito no esta obligado a cubrir el costo o colegiatura derivada de estos servicios. Si a los padres les gustaria que el Distrito considere pagar costos de servicios privados y de colocacion, ellos deben proveer aviso y oportunidad para que el Distrito proponga otras opciones disponibles dentro del sistema escolar publico y antes de que la colocacion o servicios privados son obtenidos. Padres de alumnos en cualquier educacion regular, alumnos del IDEA o 504, deben dar aviso en cualquiera de las siguientes formas: antes de obtener servicios y durante la ultima junta del IEP, o por escrito por lo menos diez días hábiles antes de obtener los servicios privados. En la noticia se debe mencionar su intension de obtener servicios privados, mencionar tambien su negacion para recibir el programa educacional ofrecido por el Distrito, y una peticion para que los servicios privados sean cubiertos por el Distrito. La falta de cumplimiento con estos requerimientos puede resultar en una negacion de reembolso de requestas subsecuentes.

ORS 418.750 requiere que todos los funcionarios públicos o privados para hacer un informe si existe una causa razonable para creer que cualquiera de sus hijos entran en contacto con en su capacidad oficial ha sufrido abuso o que cualquier adulto que entran en contacto con en su capacidad oficial ha abusado de un niño. ORS 339.370 (Proyecto de la Cámara 2062) requiere que los distritos adopten una política de denuncia de conductas sexual dirigida hacia un estudiante por parte de un miembro del personal. Un procedimiento específico para reportar el abuso o conducta sexual es seguido por el personal del distrito. Se requiere que el distrito provea capacitación anual a todo el personal y para proporcionar información a los padres de cada uno de estos temas. Información para los padres y un enlace a la formación están disponibles en el sitio web del Distrito.

Todos los programas de carrera y Educación Técnica (CTE) en TSD9 están abiertos para todos los estudiantes. El Distrito tomará medidas para asegurarse que la falta de habilidad en el lenguaje de inglés no sea una barrera para la admisión y participación en programas CTE.

Es la política de TSD9 que no habrá discriminación o acoso en los grupos de raza, color, sexo, estado civil, orientación sexual, religión, nacionalidad de origen, edad o discapacidad en cualquier programa educacional, actividades o empleo. Las personas que tengan preguntas sobre la igualdad de oportunidades y la no discriminación deberían contactar al Supervisor a la Oficina de Administración del Distrito, 2510 1st Street, Tillamook, al 503.842.4414 opción #2

### **Comprehensive Statement of Nondiscrimination**

It is the policy of the Tillamook School District #9 that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Superintendent at the District Administration Office, 2510 1st Street, Tillamook, 503.842.4414 opt #2.

Es la política del Distrito Escolar de Tillamook #9 que no habrá discriminación o acoso en los grupos de raza, color, sexo, estado civil, orientación sexual, religión, nacionalidad de origen, edad o discapacidad en cualquier programa educacional, actividades o empleo. Las personas que tengan preguntas sobre la igualdad de oportunidades y la no discriminación deberían contactar al Supervisor a la Oficina de Administración del Distrito, 2510 1st Street, Tillamook. Al 503.842.4414 opción #2.

### **Tillamook School District #9 Mission Statement**

The mission of the Tillamook School District is to prepare our students with the academic, artistic and social skills necessary to become positive contributors to a changing world.

**“Believe in yourself! Have faith in your abilities!  
Without a humble, but reasonable confidence in your own  
powers you cannot be successful or happy.”**

Norman Vincent Peale





# September 2019

S	M	T	W	T	F	S
1	2	3 Freshman & New Student Orientation Day	4 1st Day of School Grades 10-12	5	6	7
8	9	10	11	12	13	14
15	16	17	18 Picture Day	19	20	21
22	23	24	25	26	27	28
29	30					Homecoming Dance
<b>OUTDOOR SCHOOL</b>						

Please note:

Visit Tillamook High School's website to access the school sports/activities schedule:

[www.tillamookhigh.com](http://www.tillamookhigh.com)



# October 2019

S	M	T	W	T	F	S	
		1	2	3	4	5 SAT Testing	
6	7	8	9	10	11 NO SCHOOL Teacher Inservice	12	
13	14	15	16	17	18	19 FNRL Home Event	
	<b>HOMECOMING WEEK</b>						HOMECOMING DANCE
20	21	22	23	24	25	26 ACT Testing	
		NO SCHOOL Teacher Inservice	NO SCHOOL PARENT CONFERENCES	NO SCHOOL PARENT CONFERENCES			
27	28	29	30	31			

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# November 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11 NO SCHOOL Veteran's Day	12	13	14	15	16
17	18	19	20	21 FALL PLAY	22 FALL PLAY	23 FALL PLAY
24	25 FINALS	26 FINALS	27 Half Day School End of Trimester 1	28 NO SCHOOL Thanksgiving Break	29 NO SCHOOL Thanksgiving Break	30

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# December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
	NO SCHOOL Teacher Workday					Winter Formal
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
			Christmas!			
WINTER BREAK						
29	30	31				
WINTER BREAK						

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# January 2020

S	M	T	W	T	F	S
			1	2	3	4
WINTER BREAK						
5	6	7	8	9	10	11
	School Resumes					
WINTER BREAK						
12	13	14	15	16	17	18
19	20	21	22	23	24	25
	NO SCHOOL Martin Luther King Day					
26	27	28	29	30	31	

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# February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
					CHARITY DRIVE	
9	10	11	12	13	14	15
					Inservice NO SCHOOL	
CHARITY DRIVE						
16	17	18	19	20	21	22
	President's Day NO SCHOOL					
CHARITY DRIVE						
23	24	25	26	27	28	29

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# March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
				FINALS	End of Trimester 2 FINALS	
8	9	10	11	12	13	14
NO SCHOOL Teacher Workday						SAT TESTING
15	16	17	18	19	20	21
NO SCHOOL						
22	23	24	25	26	27	28
	SPRING BREAK					
29	30	31				

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# April 2020

S	M	T	W	T	F	S
			1	2	3	4 ACT TESTING
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25 PROM
26	27	28	29	30		

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# May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
			Scholarship Awards		Service Learning Project Presentations	
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Memorial Day NO SCHOOL				Graduation	

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# June 2020

S	M	T	W	T	F	S
	1 FINALS	2 FINALS	3	4 Last Day of School for Students 1/2 Day  End of Trimester 3	5 Staff Last Day	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
HAVE AN AWESOME & SAFE SUMMER!						
21	22	23	24	25	26	27
28	29	30				

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